

Draft Summary of the Annual Meeting of the Garw Valley Community Council held on Monday 20th May 2024 at Halo Life Centre Pontycymer and via Zoom

Attendance:

Councillors G Andrews (out-going Chair), J Coles (zoom), D Davies, W Davies, H Griffiths, C Lloyd, N Harwood Scorer (in-coming Chair), M Lewis, M Thomas and G Walters.

Apologies: Councillors M Jones and M Trowbridge

No Apologies: Councillor R Jones

Declarations of Interest:

Councillor	Item	Interest
D Davies	Richard Price Centre Tynyrheol Primary School	Director Chair of Governors
H Griffiths	All Bridgend County Borough Matters Ffaldau Primary School	Member Chair of Governors
M Lewis	All Bridgend County Borough Matters	Member
C Lloyd	Tynyrheol Primary School	Governor

Minute Number	Agenda Item	Action
1/24	To Receive Apologies for Absence	<ul style="list-style-type: none"> As above
2/24	To Receive Declarations of Interest	<ul style="list-style-type: none"> As above
3/24	To Appoint a Chair for the Year 2024/2025	<ul style="list-style-type: none"> Councillor Neal Harwood-Scorer was unanimously elected Chair of Council for the year 2024/2025 and took over chairing the meeting from this item onwards.
4/24	To Appoint a Vice Chair for the Year 2024/2025	<ul style="list-style-type: none"> Councillor Maxine Lewis was unanimously elected as Vice-Chair of Council for the year 2024/25. As per point 5e of the Council's Standing Orders Councillor

		<p>Maxine Lewis will be the in-coming Chair For 2025/26.</p>
5/24	To Receive a Copy of the Approved Minutes of the Annual May 2023 Meeting as an Aide Memoire.	<ul style="list-style-type: none"> The Minutes were received and noted.
6/24	To Determine a Time-table of Meetings for 2024/2025	<p>It was unanimously agreed that the council meetings would remain on the 3rd Monday of the month and start at 6.30 pm except for the Annual and Precept meetings. The Annual meeting would start at 6.00 pm and the Precept meeting would be brought forward in the month so as not to be too near a busy period in the week before Christmas.</p> <p>It was noted that a venue for the Bettws meetings needs to be confirmed.</p>
7/24	To Appoint Committees and Agree Their Terms of Reference	<p><u>Finance & Resources Committee:</u></p> <p>The Terms of Reference would remain unchanged. The Committee will be made up of the following Members:</p> <p>Cllr N Harwood-Scorer - Bettws Cllr D Davies - Llangeinor Cllr H Griffiths - Pontycymer Cllr C G Andrews - Blaengarw</p> <p><u>Events Committee:</u></p> <p>The Terms of Reference would remain unchanged. The Committee will be made up of the following Members:</p> <p>Cllr J Coles - Blaengarw Cllr H Griffiths - Pontycymer Cllr C Lloyd - Llangeinor Cllr N Harwood-Scorer - Bettws</p> <p><u>Staff Appointments Committee:</u></p> <p>The Terms of Reference would remain unchanged. The Committee will be made up of the following Members</p> <p>Cllr H Griffiths - Pontycymer Cllr M Trowbridge - Bettws</p>

		<p>Cllr D Davies - Llangeinor Cllr G Andrews - Blaengarw</p> <p><u>Disciplinary Committee:</u></p> <p>It was also resolved that the Staff Appointments Committee will also serve as the Disciplinary Committee to meet when necessary to deal with all matters relating to staff discipline.</p>
8/24	To Appoint Representatives	<ul style="list-style-type: none"> ➤ BCBC T&CC Forum - Councillor John Coles ➤ 5 Primary Schools Community Governors are representatives until the end of their term of office: <ul style="list-style-type: none"> • Councillor Chris Lloyd Calon y Cymoedd • Councillor Maxine Lewis Ffaldau Primary • Councillor Deb Davies Tynyrheol Primary • Councillor Gareth Andrews Blaengarw Primary • Councillor Rees Jones Bettws Primary ➤ One Voice Wales Area Committee - Councillor John Coles ➤ One Voice Wales Larger and Annual Meetings, plus Conferences - Councillor Maxine Lewis
9/24	To Accept the 2024/25 Allowances for Chair and Vice-Chair as Agreed at the December 2023 Precept Meeting.	<ul style="list-style-type: none"> • It was noted that allowances would be paid in line with the amounts set out in the above meeting and in the timescales agreed in the Allowances Policy. • It was noted that no allowance would be paid to the Vice-Chair as previously agreed. • Due to the reference made in the 2022/23 Audit regarding allowances,

		the Clerk issued an opt-out form for all councillors to complete and return in order for allowance payments to be made. On-line attendees would be sent an electronic copy.
10/24	To Agree the Internal Auditor for the 2023/24 Accounting Year	<ul style="list-style-type: none"> • It was unanimously agreed that the Clerk is given authority to obtain quotes and availability to carry out the work and send a letter of engagement to contract the services of an appropriate auditor.
11/24	To Agree the Council's Solicitor for 2024/25	<ul style="list-style-type: none"> • It was unanimously agreed that the Clerk would engage the services of a local solicitor if the need arises.
12/24	Agreement for All to Adopt the Council's Code of Conduct	<ul style="list-style-type: none"> • All Councillors agreed to adopt the Code of Conduct.